

ATTENDEES:

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| Michael Harris | Chair |
| Chris Arnol | Chief Officer, TFS |
| Shane Batt | A/Deputy Chief Officer, TFS |
| Rod Sweetnam, | Chair SFC |
| Andrew Lea | Director, SES |
| Todd Crawford | A/Director, Business and Executive Services, DPFEM |
| Simon Roberts | Director, OSEM, DPAC |
| Fiona Calvert | Director, Intergovernmental and Financial Relations, DOTAF |
| Gary Swain | Deputy Secretary, Transport Services, State Growth |

APOLOGIES:

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| Donna Adams | Deputy Secretary, Business & Executive Services, DPFEM |
| Jason Jacobi | Deputy Secretary, Parks and Wildlife Service |

IN ATTENDANCE:

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| Emma Gardner | A/Project Officer |
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ITEM 1 WELCOME / APOLOGIES

The Chair welcomed Steering Committee members and declared the meeting open at 1400 hours.

ITEM 2 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were accepted.

ITEM 3 REVISED PROJECT SCHEDULE

The revision of the project schedule was necessary due to the state election and caretaker period conventions. The revised project schedule was accepted.

ITEM 4 MINISTERIAL FEEDBACK ON THE ISSUES PAPER

The Chair provided a report detailing the Minister's feedback on the Issues Paper.

ITEM 5 TRENDS IN SUBMISSIONS TO THE REVIEW

It was agreed that the submissions will be analysed and a summary of the submissions will be provided highlighting trends as well as the original submissions.

ITEM 6 CIRCULATION OF SUBMISSIONS TO STEERING COMMITTEE

A discussion about the best way to circulate submissions was had.

Action: A/Project Officer to further investigate a "drop box" type arrangement

ITEM 7 TREATMENT OF THE EMERGENCY MANAGEMENT ACT

A discussion of how the Emergency Management Act interacts with, and will be affected by, the review of the *Fire Service Act 1979* was had. The Steering Committee agreed to keep this item under review.

ITEM 8 OTHER BUSINESS

There was no other business

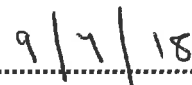
ITEM 9: NEXT MEETING OF THE STEERING COMMITTEE

The next meeting of the Steering Committee will be 18 September 2018 at 10:00am in the TFS Boardroom.

ITEM 10 MEETING CLOSURE

Meeting closed at 1450.

Signed: 
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Michael Harris, Chair

Dated: 
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